

SWALLOW SCHOOL DISTRICT
NOTICE OF SCHOOL BOARD MEETING

OPEN TO THE PUBLIC

Wednesday, April 13, 2016
Swallow School Room 118 – 6:00 P.M.

AGENDA

I. Call Meeting to Order – Susie Polentini, Clerk

- A. Pledge of Allegiance
- B. Roll Call
- C. Approve Agenda

II. Closed Session in Superintendent's Office

At this time, the Board of Education will convene into Closed Session: the closed session is pursuant to Wisconsin Statute 19.85 (1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." This session is being held specifically to discuss staff management planning. (Roll Call Vote Required)

III. Reconvene Into Open Session in Swallow School Room 118 at 6:30p.m. (Roll call vote required)

IV. Celebrations & Commendations

V. Citizen's Forum

VI. Informational Items

A. Superintendent's Report

- 1. Teaching and Learning Updates:
 - a. Camp MacKenzie Trip Update
 - b. Digital Learning Report
 - c. District Benchmark Assessment Evaluation Process
 - d. 4 Year Old Kindergarten Program Implementation Updates
- 2. Employee Relations
 - a. Waukesha County Health Insurance Coop Carrier Update
 - b. Teacher Pay Model Redesign Process
- 3. Finance and Operations Committee Report
 - a. Copier Contract
 - b. Special Education Transportation Provider Change

B. Principal's Report

1. Professional Development Update
2. Collaborative Learning Team Report
3. April in Review

VII. Action Items

A. Approval of Minutes

1. March 14, 2016—Employee Relations Committee Meeting
2. March 16, 2016— School Board Meeting
3. March 16, 2016— Executive Session
4. March 22, 2016—Employee Relations Committee Meeting
5. April 1, 2016—School Board Work Session
6. April 4, 2016—Employee Relations Committee Meeting

B. Finance and Operation

1. Monthly Accounts

The Board will take action to approve expenditures as presented in the amount of \$870,285. In addition, the Board acknowledges the receipt of \$176,012 in revenue, since the March 16, 2016 school board meeting.

2. Approval of Copier Contract

C. Employee Relations

1. Approval of Individual Teacher Contracts

D. Policy

1. First Reading Policy Revisions

- a. Employee Handbook
- b. Employment Addendum: Teachers
- c. Employment Addendum: Non-Contracted Staff

2. Second Reading of Policy Revisions

- a. 671.2 Expense Reimbursements
- b. 671.2 Expense Reimbursements—Guidelines
- c. 671.3 Expenses
- d. 672 Purchasing
- e. 673 Use of Credit Cards
- f. 673 Use of Credit Cards—Guidelines

3. Waive Third Reading of Policy Revisions

- a. 671.2 Expense Reimbursements
- b. 671.2 Expense Reimbursements—Guidelines
- c. 671.3 Expenses
- d. 672 Purchasing
- e. 673 Use of Credit Cards
- f. 673 Use of Credit Cards—Guidelines

E. Teaching and Learning

- 1. Approval of Recommendations for Writing Program as a Result of Curricular & Programmatic Review Process
- 2. Recommendations for Social Studies Program as a Result of Curricular & Programmatic Review Process
- 3. Recommendations for Special Education Program as a Result of Curricular & Programmatic Review Process
- 4. Approval of Camp MacKenzie Field Trip and Budget per Board Policy 352
- 5. Approval of 66.0301 Agreement with the Elmbrook School District to Participate in the Waukesha County Special Education Cooperative during the 2016-17 School Year

VIII. Discussion Items

- A. Long Range Planning
- B. 2016-17 Budget Development

IX. Announcements

A. Future Meetings and Events

- 1. April 19, 2016 –Early Release at Noon
- 2. May 11, 2016 —School Board Meeting
- 3. May 12, 2016– Teaching and Learning Committee Meeting
- 4. May 16, 2016 – Policy Committee Meeting
- 5. May 19, 2016 –Early Release at Noon
- 6. May 27, 2016—Snow Make-up Day, School only if needed
- 7. May 30, 2016 –Memorial Day, No School
- 8. May 31-June 3—8th Grade Washington, DC Trip
- 9. June 1-3—5th Grade Camp MacKenzie Trip
- 10. June 9, 2016—8th Grade Graduation
- 11. June 15, 2016 —School Board Meeting

X. Adjournment